



**New Hampshire**  
**RIVERS MANAGEMENT ADVISORY COMMITTEE**  
29 Hazen Drive, P.O. Box 95  
Concord, NH 03301



## **Policy for Appointing Representatives to Local River Management Advisory Committees**

**Adopted:** \_\_\_\_\_

### **I. Application**

This policy outlines the procedure and authority for the New Hampshire Rivers Management Advisory Committee (RMAC) to appoint representatives to Local River Management Advisory Committees (LACs).

### **II. Authority**

The RMAC will appoint committee members to the LACs as authorized under RSA 483:8-a. The RMAC Chair is authorized to appoint representatives nominated by watershed municipalities, the LAC, or other interests not already represented on the committee who meet the requirements of RSA 483:8-a and the relevant LAC's by-laws. In the absence of the RMAC Chair, the Vice Chair of the RMAC may fulfill the role of the RMAC Chair with respect to LAC member appointments. In the event of a potential conflict of interest between the RMAC chair and the appointee, the RMAC Vice Chair is authorized to approve the appointment.

### **III. Procedure**

1. Upon receipt of a Local River Management Advisory Committee Nominee Form, Rivers Management and Protection Program (RMPP) staff will review the nomination for completeness and compliance with RSA 483:8-a. If the nomination is complete and in compliance, staff will notify the nominee and LAC Chair that the form has been received and confirm that the nominee wishes to be appointed to the committee and that the appointment will conform with the relevant LAC's by-laws.
2. RMPP staff shall notify the RMAC Chair of the LAC nomination via email, and will forward the appointment letter to the Chair for signature by request. Upon the RMAC Chair's approval of the nomination, RMPP staff will process the appointment in compliance with the RMPP *Procedures for Local Advisory Committees Appointment and Reappointment Letters*.
3. RMPP staff will maintain a list of current LAC members, their LAC, the municipality or other interest represented, and their term expiration date on the LAC Forum at [https://www4.des.state.nh.us/blogs/rivers/?page\\_id=81](https://www4.des.state.nh.us/blogs/rivers/?page_id=81). This list is available to RMAC representatives, LAC members, and the public, and will be updated quarterly.