



Quick-Reference Guide to Wetland Permit Applications for Local Advisory Committee Review

Permit Application Form Name and Form Number	General Project Type	When Sent to LAC for Review	Type of NHDES Review NHDES Review Time	If Not Signed by LAC
Statutory Permit by Notifications (SPNs)				
Culvert Repair/Replacement Notification NHDES-W-06-033	Culvert repair/replacement projects within LAC jurisdiction. Routine Roadway projects, including repair or replacement of culverts up to 48" diameter that are not on land used for agricultural purposes.	Prior to submitting notification to NHDES.	Administrative (Completeness) Review: 5 Working Days	If submitted to NHDES for review without signature, it is deemed incomplete. Applicant can submit missing items or resubmit as an Expedited or Standard permit application.
Seasonal Dock Notification NHDES-W-06-035	Seasonal dock on a lake or pond within the designated river corridor.			
Utility Maintenance Activity Notification NHDES-W-042	Utility maintenance activity within the designated river corridor.			
Forestry, Trails, and Routine Roadway for Projects on Land Used for Agriculture	Forestry, trails, and routine roadway projects on land used for agriculture has been exempted from LAC review in RSA 483:12-a.	No LAC review required.	Administrative (Completeness) Review: 5 Working Days	N/A
Lower Scrutiny Approval (LSA): Routine Roadway Maintenance Activity Sheets				
RR-1: Culvert Repair or Replacement NHDES-W-06-033a	For any culvert repair/replacement activities located within LAC jurisdiction.	<p><i>Projects within LAC Jurisdiction:</i> Prior to submitting notification to NHDES.</p> <p><i>Projects outside LAC Jurisdiction:</i> None</p> <p><i>Note:</i> If the work is within ¼ mile of any designated river, a copy of the Routine Roadway Notification must be submitted to the LAC a minimum of five days prior to the start of work.</p>	Administrative (Completeness) Review: 5 Working Days	If submitted to NHDES for review without signature, it is deemed incomplete and thus disqualified. Applicant can resubmit as Expedited or Standard permit application.
RR-2: Culvert Extension NHDES-W-06-033b	For any culvert extension activities located within LAC jurisdiction.			
RR-3: Culvert Relocation NHDES-W-06-033c	For any culvert relocation activities located within LAC jurisdiction.			
RR-4: Embankment Stabilization NHDES-W-06-033d	For any embankment stabilization activities located within LAC jurisdiction.			
RR-5: In-Kind Headwall Repair NHDES-W-06-033e	For any in-kind headwall repair activities located within LAC jurisdiction.			
RR-6: Headwall Construction, Repair, Replacement NHDES-W-06-033f	For any headwall construction, repair, or replacement activities located within LAC jurisdiction.			
RR-7: Roadside Ditch Maintenance NHDES-W-06-033g	For any roadside ditch maintenance activities located within LAC jurisdiction.			
RR-8: Culvert Inlet and Outlet Maintenance NHDES-W-06-033h	For any culvert inlet and outlet maintenance activities located within LAC jurisdiction.			
RR-9: Temporary Scaffolding NHDES-W-06-033i	For any temporary scaffolding activities located within LAC jurisdiction.			

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Lower Scrutiny Approval (LSA): Permits by Notification (PBNs)				
Permits-by-Notification NHDES-W-06-027	There are 21 potentially-eligible types of minimum impact projects within this category that may qualify for a Permit by Notification. Please visit the NH Online Forms page to view a list of these projects, their application forms, and checklists.	Prior to submission to NHDES.	Administrative (Completeness) Review: 5 Working Days	If submitted to NHDES for review without signature, it is deemed incomplete and thus denied. Applicant can resubmit as Expedited or Standard permit application.
Applications				
Expedited (EXP) Minimum Impact NHDES-W-06-052	Any minimum impact project within LAC jurisdiction.	Prior to submission to NHDES.	Technical Review: 30 Working Days	NHDES will review it under the timeframe of a Standard Permit Application.
Standard Wetland Permit Application NHDES-W-06-012	Any minimum, minor or major project.	Prior to submission to NHDES.	Technical Review: 50 or 75 Working Days	Standard Wetland Permit Applications are not signed by LACs but the applicant is required to notify LACs. If the application is sent to LAC prior to being sent to NHDES, NHDES reviews the applicant's response to LAC comments with application documents. If the application is sent to LAC but LAC comments are not included with application sent to NHDES, LAC can submit comments to NHDES within NHDES's normal review time. If the application is not sent to the LAC (and should have been), NHDES will issue an Administratively Incomplete letter. The applicant has 60 days to submit a complete application.
Authorizations				
Emergency Authorization Request NHDES-W-06-085	Work limited to stabilization of a site or other mitigation of the immediate threat that does not create new permanent impacts.	No LAC review required, but LAC may review an after-the-fact application.	3 Working Days	N/A

Definitions:

- **Env-Wt 103.28:** "Local advisory committee (LAC)" means a local river management advisory committee established pursuant to RSA 483:8-a.
- **LAC Jurisdiction (Env-Wt 103.27):** "LAC jurisdiction" means the authority conferred by RSA 483:8-a. III upon a local river management advisory committee relative to activities within a designated river or river corridor, provided that for purpose of routine roadway maintenance activities conducted under an SPN, registration, PBN, or EXP, LAC jurisdiction shall be limited to activities in or within 250 feet of a Tier 2 or Tier 3 designated river that have a direct surface water connection to the designated river.
- **LAC Right of Intervention (RSA 482-A:11 (a)):** Upon written notification to the department by a municipal conservation commission, a local river management advisory committee, or the New Hampshire Rivers Council that it intends to investigate any notice received by it pursuant to RSA 482-A:3, the department shall not make its decision on the application that is the subject of the notice until it has received and acknowledged receipt of a written report from such commission, local river management advisory committee, or the council, or until 40 days from the date of filing with the municipal clerk of such notice, whichever occurs earlier, subject to an extension of up to 40 days, as permitted by the commissioner, for good cause shown.
- **Working Day:** Refers to Monday through Friday, excluding holidays.